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Maine Media Women records, 1952-2012

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Maine Women Writers Collection

Abplanalp Library
University of New England
716 Stevens Avenue
Portland, Maine 04103
cmiller10@une.edu
URL: <http://www.une.edu/mwwc>

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Summary Information

Repository:	Maine Women Writers Collection
Creator:	Maine Media Women
Title:	Maine Media Women records
ID:	0246
Date [inclusive]:	1952-2012
Physical Description:	9.5 linear feet

Preferred Citation

Maine Media Women records, Maine Women Writers Collection, University of New England, Portland, Maine

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Biographical/Historical Note

In April of 1952, more than fifty Maine women who were engaged in press, radio, and public relations work met to form an organization they called Maine Press and Radio Women. Charlotte Michaud, a writer for the Portland Sunday Telegram, spearheaded the efforts. The group was affiliated with the New England Woman's Press Association. Maine was the first New England state to form its own branch of the regional organization. At the time, women were not permitted to join the National Press Club (they were not admitted until 1971). The constitution and by-laws of the newly formed group set out their purpose: "to promote acquaintance and good fellowship among news and radio women; and, through association, promote higher standards, widen opportunities and better relationships in these fields." Members had to be paid contributors to a news publication or a broadcaster, script or continuity writer. Officials were elected by the membership; there were no paid staff members. Among the early officers of the organization were Charlotte Michaud of the Portland Sunday Telegram, Agnes Gibbs of the radio station WCSH, Ruth Henderson of the Kennebec Journal, and Frances Hapgood of the Portland Press Herald. By 1959, the organization began reaching out to women who worked in television, changing its name to Maine Press and Radio-TV Women in order to better reflect the new reality of the communications field. By the late 1960s, the organization was floundering. In the June 1969 newsletter, then president Bea Chapman wrote, "I believe most of us realize we need a stronger organization, better communications, more professionalism, and more clearly defined concrete purposes." In 1976, the organization changed its name again, becoming the Maine Media Women. In 1977, the group incorporated as a nonprofit, signaling a new beginning for the organization, after several years of

sluggish attendance at events and apathy. In 1980, it became an affiliate of the National Federation of Press Women. Another big change occurred in November 1992, when members of MMW voted unanimously at the Fall Workshop to secede from the national organization. The decision was triggered by the NFPW's dues increase, an increase that MMW members felt was far too dramatic. Despite name and affiliation changes and throughout ebbs and flows of interest and commitment by its members, the statewide organization and its local chapters continued to organize educational offerings; sponsor awards, contests, and a scholarship opportunity for women with an interest in media; and provide networking opportunities. In 1999, the organization boasted 115 members. In 2014, Maine Media Women changed its mission. It functions now as "a community of creative women who support and encourage each other's creative work." (www.mainemediawomen.org) Membership dues are no longer collected and meetings are open to anyone who is interested. The organization still offers educational and networking opportunities for women in communications careers, but members decided that the original mission had been accomplished. Among the many women who were active with the organization over the years were Lee Agger, Kim Block, Kathy Brandes, Elena Brandt, A. Carman Clark, Terry Dodge, Sherry Hanson, Katy Perry, Lillian Potter, Jude Stone, and others.

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Collection Scope and Content

The Maine Media Women Records consist of the papers generated by officers of the organization in the course of carrying out their functions. It also contains membership directories, newsletters published by MMW, newspaper clippings, and photographs. The vast majority of the materials are paper-based, although there are a few computer disks, two VHS tapes, a plaque, and a ribbon and pin decoration. The records are arranged in seven series, following an organizational framework that MMW members had decided upon in workshops facilitated by Cally Gurley, curator of the Maine Women Writers Collection at UNE. Maine Media Women, which was run by elected trustees and had no paid staff, operated as a decentralized organization. Officers and members worked from their homes or their day job offices. There seems to have been no central filing location or system, with various officers contributing files and folders to the collection in several different acquisitions. The collection charts the growth of the organization from its founding in 1951 to the mid-2000s. Although the women who founded MMW worked in a field dominated by men, the records rarely address outright any questions of gender inequality in the profession. Rather, prevalent themes include the struggle to achieve a work-life balance, the challenges of incorporating new technologies into the communications field, and the difficulties faced by an organization with a broad mission that is run by volunteers with busy home lives and time-consuming careers.

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Arrangement

This collection is organized into 7 series: 1. Governance (1952-2007), 2. Programs (1952-2008), 3. Members, (1977-2007), 4. Communications, (1951-2005), 5. Financial (1967-2004), 6. Publications, (1997-2011), and 7. Scrapbooks, Clippings, and Photographs (1952-2012). The basic series arrangement was determined by members of Maine Media Women in consultation with Cally Gurley, archivist at University of New England. Although the series arrangement had been predetermined, most of the papers were not organized according to this arrangement and had to be sorted into the appropriate series. Within each series, material is arranged alphabetically by subject and chronologically within each subject heading, with exceptions noted. Papers were removed from plastic sleeves and plastic presentation folders and the plastic pieces were disposed of. Several scrapbooks were disbound and the materials transferred to folders. A few periodicals (Press Woman) were removed and cataloged with library periodicals holdings. We pulled personal identification information on scholarship recipients.

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Administrative Information

Publication Statement

Maine Women Writers Collection

Abplanalp Library
University of New England
716 Stevens Avenue
Portland, Maine 04103
cmiller10@une.edu
URL: <http://www.une.edu/mwwc>

Access

Collection is open for research.

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Controlled Access Headings

- Journalism
- Business records
- Maine
- Ephemera
- Correspondence
- Scrapbooks
- Clippings
- Photographs
- Leaflets
- Newsletters
- Maine Media Women
- Clark, A. Carman, 1917-
- Dodge, Terry
- Stone, Jude
- Dyer, Mary
- Perry, Katy
- Maine Media Women
- National Federation of Press Women
- New England Woman's Press Association
- Maine Press and Radio Women
- Maine Press and Radio-TV Women

General

Processed by:

Gabrielle Daniello

Date Completed:

2014

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Laura Taylor

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Collection Inventory

Governance, 1952-2007

Scope and Contents

Series 1, Governance, (1952-2007) contains by-laws, leadership manuals, committee and task force papers, minutes, reports and agendas from meetings, officers' correspondence, and other materials related to the administration of the organization. Included in this series are revisions to the by-laws, amendments, and leadership manual; there are copies with handwritten notes detailing proposed changes. Sections of the leadership manual document the different offices of the organization (president, treasurer, immediate past president, historian) and various committees (membership, newsletter, special projects). Some of the files for 1996 are on three and a half inch floppy disks and the minutes for meetings held between September 2012 and April 2013 are on CD; all the other files are on paper. The series also contains correspondence among officers, with the bulk of the correspondence originating from two trustees, Terry Dodge and Jude Stone. Chapter meeting minutes also form part of this series.

Title/Description	Instances	
About Maine Media Women, 1999, 2006	Box 1	Folder 001
By-Laws, 1952-1965	Box 1	Folder 002
By-Laws, 1980s	Box 1	Folder 003
By-Laws, 1989	Box 1	Folder 004
By-Laws, NFPW, 1992	Box 1	Folder 005
By-Laws, Proposed Revision, 1993 November	Box 1	Folder 006
By-Laws and Amendment Proposals, 1995	Box 1	Folder 007
By-Laws and Amendment Revisions, 1996	Box 1	Folder 008
By-Laws, 1996	Box 1	Folder 009
By-Laws -- Report, 1997	Box 1	Folder 010
By-Laws, 1998	Box 1	Folder 011
By-Laws, 1999	Box 1	Folder 012
By-Laws and Operating Guidelines, 2007	Box 1	Folder 013
Leadership Manual, 1995-1996	Box 1	Folder 014
Leadership Manual -- Chapter President's Guidelines, 1995-1996	Box 1	Folder 015
Leadership Manual -- Historian's Guidelines, 1995	Box 1	Folder 016
Leadership Manual -- Immediate Past President's Guidelines, 1995-1996	Box 1	Folder 017
Leadership Manual -- Member Awards Committee's Guidelines, 1995-1996	Box 1	Folder 018
Leadership Manual -- Newsletter Committee's Guidelines, 1995-1996	Box 1	Folder 019
Leadership Manual -- Permanent Agent's Guidelines, 1995-1996	Box 1	Folder 020
Leadership Manual -- President's Guidelines, 1995-1996	Box 1	Folder 021
Leadership Manual -- Special Projects Committee's Guidelines, 1995-1996	Box 1	Folder 022

Leadership Manual -- Treasurer's Guidelines, 2000, 2004	Box 1	Folder 023
By-Laws and Leadership Manual Committee, 1994-1996	Box 1	Folder 024
	Box 1	Folder 025
By-Laws and Leadership Manual Committee, 1995-1999	Box 1	Folder 026
By-Laws and Leadership Manual Committee - Computer disks, 1996	Box 1	Folder 027
By-Laws and Leadership Manual Committee, 1996-2001	Box 1	Folder 028
User's Guide - sections 1-7, 1996	Box 1	Folder 029
User's Guide - sections 8-15, 1996	Box 1	Folder 030
User's Guide - sections 16-19, 1996	Box 1	Folder 031
Historian, 1986-1987, undated	Box 1	Folder 032
Historian, 1996-1999	Box 1	Folder 033
Historian, 2001-2005, undated	Box 1	Folder 034
Historian - correspondence, 2001-2005	Box 1	Folder 035
Historian - NFPW materials, 1985-1986	Box 1	Folder 036
Identity Task Force, 2005	Box 1	Folder 037
Membership Committee, 1997-2004, undated	Box 1	Folder 038
Web Site Committee, 1998-2003, undated	Box 1	Folder 039
Lists of Officers, 1952-1977, 1994-1998, undated	Box 1	Folder 040
Minutes, Reports, Agendas, undated	Box 2	Folder 041
Minutes, Reports, Agendas, 1952-1959	Box 2	Folder 042
Minutes, Reports, Agendas, 1960-1964	Box 2	Folder 043
Minutes, Reports, Agendas, 1965-1969	Box 2	Folder 044
Minutes, Reports, Agendas, 1977-1982	Box 2	Folder 045
Minutes, Reports, Agendas, 1984-1989	Box 2	Folder 046
Minutes, Reports, Agendas, 1990-1995	Box 2	Folder 047
Minutes, Reports, Agendas, 1996-1999	Box 2	Folder 048
Minutes, Reports, Agendas, 2000-2001	Box 2	Folder 049
Minutes, Reports, Agendas, 2002-2004	Box 2	Folder 050
Minutes, Reports, Agendas, 2006-2007	Box 2	Folder 051
Minutes, Reports, Agendas, 2007 June-2008 May	Box 2	Folder 052
Minutes, Reports, Agendas, 2008 June-2009 May	Box 2	Folder 053
Minutes, Reports, Agendas, 2009 May-2010 April		

	Box 2	Folder 054
Minutes, Reports, Agendas, 2010 May-2011 April	Box 2	Folder 055
Minutes, Reports, Agendas, 2011 September-2012 April	Box 2	Folder 056
Minutes - on CD, 2012 September-2013 April	Box 2	Folder 057
Chapters - Bangor, 1985-2000	Box 2	Folder 058
Chapters - Bath/Brunswick, 1995-2001	Box 2	Folder 059
Chapters - Central Maine, 1980s, undated	Box 2	Folder 060
Chapters - Midcoast, 1977-1986	Box 2	Folder 061
Chapters - Midcoast, 1988-2005	Box 2	Folder 062
Chapters - Portland, 1979-2004, undated	Box 2	Folder 063
Correspondence - Officers, 1961-1975	Box 2	Folder 064
Correspondence - Officers, 1980-1983	Box 2	Folder 065
Correspondence - Officers, 1984-1988	Box 2	Folder 066
Correspondence - Officers, 1992-1999, undated	Box 2	Folder 067
Correspondence - Officers, 2000-2009	Box 2	Folder 068
Correspondence - Terry Dodge, 1983-1989, undated	Box 2	Folder 069
Correspondence - Terry Dodge, 1990	Box 2	Folder 070
Correspondence - Terry Dodge, 1991 January-June	Box 2	Folder 071
Correspondence - Terry Dodge, 1991 July-December, undated	Box 2	Folder 072
Correspondence - Terry Dodge, 1992, undated	Box 2	Folder 073
Correspondence - Terry Dodge, 1993-1996	Box 2	Folder 074
Correspondence and Notes - Jude Stone, undated	Box 2	Folder 075
Correspondence and Notes - Jude Stone, 1995-1997	Box 2	Folder 076
Correspondence and Notes - Jude Stone, 1999	Box 2	Folder 077
Correspondence and Notes - Jude Stone, 2000-2001	Box 2	Folder 078
Correspondence and Notes - Jude Stone, 2002-2003	Box 2	Folder 079
Correspondence and Notes - Jude Stone, 2004-2009	Box 2	Folder 080

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Programs, 1952-2008

Scope and Contents

Series 2, Programs, (1952-2008), contains papers that document Maine Media Women's roster of programming, including annual meetings, workshops, contests and awards, seminars, and the scholarship program. Among the records are correspondence with presenters and participants, publicity materials, and notes. Included in this series are notes from three workshops conducted by Cally Gurley, curator at the Maine Women Writers Collection, in which MMW members created the initial arrangement of their records.

Title/Description	Instances	
Annual Meeting, 1990-1993, 1995, undated	Box 3	Folder 001
Annual Meeting/Spring Conference, 1996	Box 3	Folder 002
Annual Meeting/Spring Conference, 1997	Box 3	Folder 003
Annual Meeting/Spring Conference, 1998	Box 3	Folder 004
Annual Meeting/Spring Conference, 1999	Box 3	Folder 005
Annual Meeting/Spring Conference, 2000	Box 3	Folder 006
Annual Meeting/Spring Conference, 2001	Box 3	Folder 007
Annual Meeting, 1990-1995, undated	Box 3	Folder 008
Annual Meeting/Spring Conference, 1996	Box 3	Folder 009
Annual Meeting/Spring Conference, 1997	Box 3	Folder 010
Annual Meeting/Spring Conference, 1998	Box 3	Folder 011
Annual Meeting/Spring Conference, 1999	Box 3	Folder 012
Annual Meeting/Spring Conference, 2000	Box 3	Folder 013
Annual Meeting/Spring Conference, 2001	Box 3	Folder 014
Annual Meeting/Spring Conference, 2002	Box 3	Folder 015
Annual Meeting/Spring Conference, 2003	Box 3	Folder 016
Annual Meeting/Spring Conference, 2004	Box 3	Folder 017
Annual Meeting/Spring Conference, 2005	Box 3	Folder 018
Annual Meeting/Spring Conference, 2006	Box 3	Folder 019
Annual Fall Workshop, 1985-1988	Box 3	Folder 020
Annual Fall Workshop, 1991-1995	Box 3	Folder 021
Annual Fall Workshop, 1996	Box 3	Folder 022
Annual Fall Conference, 1997	Box 3	Folder 023
Annual Fall Conference, 1998	Box 3	Folder 024
Annual Fall Conference, 1999-2000	Box 3	Folder 025
Annual Fall Conference (50th Anniversary), 2001	Box 3	Folder 026
Chapter Meetings and Events, 1976-1989, undated	Box 3	Folder 027

Chapter Meetings and Events, 1992	Box 3	Folder 028
Chapter Meetings and Events, 1993-1997	Box 3	Folder 029
Chapter Meetings and Events, 1998-1999	Box 3	Folder 030
Chapter Meetings and Events, 2000-2001	Box 3	Folder 031
Chapter Meetings and Events, 2002	Box 3	Folder 032
Chapter Meetings and Events, 2003	Box 3	Folder 033
Chapter Meetings and Events, 2004	Box 3	Folder 034
Chapter Meetings and Events, 2005-2008	Box 3	Folder 035
Communications Contest, 1957-1959, undated	Box 3	Folder 036
Communications Contest, 1981-1984, undated	Box 3	Folder 037
Communications Contest, 1986-1989	Box 3	Folder 038
Communications Contest, 1990-1993	Box 3	Folder 039
Communications Contest, 1994-1995	Box 3	Folder 040
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Communications Contest, 1996	Box 3	Folder 042
Communications Contest, 1997	Box 3	Folder 043
Communications Contest, 1998	Box 3	Folder 044
Communications Contest, 1999	Box 3	Folder 045
Communications Contest, 2000-2001	Box 3	Folder 046
Communications Contest, 2002	Box 3	Folder 047
Communications Contest, 2003	Box 3	Folder 048
Communications Seminar, 1983	Box 4	Folder 049
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Communications Seminar, 1984	Box 4	Folder 052
Communications Seminar, 1985	Box 4	Folder 053
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Communicator of Achievement, 1988	Box 4	Folder 055
Communicator of Achievement, 1989	Box 4	Folder 056
Communicator of Achievement, 1990-1991	Box 4	Folder 057
Communicator of Achievement, 1992	Box 4	Folder 058
Communicator of Achievement, 1996-2003	Box 4	Folder 059

Contests, other - Affiliate President of the Year, 1989	Box 4	Folder 060
Contests, other - High School Journalism Contest, 1985-1989	Box 4	Folder 061
Contests, other - Logo Contest, 1991	Box 4	Folder 062
Contests, other - President's Award, 1989, 1995	Box 4	Folder 063
Event, Unknown, undated	Box 4	Folder 064
History Workshop, 2003 October	Box 4	Folder 065
History Workshop, 2004 April	Box 4	Folder 066
History Workshop, 2005 April	Box 4	Folder 067
History Workshop, 2005 October, undated	Box 4	Folder 068
History Workshop - Jude Stone's material, 2005	Box 4	Folder 069
How What of Book Collecting, 1984	Box 4	Folder 070
	Box 4	Folder 071
Minigrant, 1995-1997	Box 4	Folder 072
Minigrant, 1999-2002	Box 4	Folder 073
NFPW Events, 1982-1984	Box 4	Folder 074
NFPW Events, 1986-1989, undated	Box 4	Folder 075
NFPW Events, 1992-1997, undated	Box 4	Folder 076
Programs, Workshops, Events, 1953-1959, undated	Box 4	Folder 077
Programs, Workshops, Events, 1960-1968	Box 4	Folder 078
Programs, Workshops, Events, 1976	Box 4	Folder 079
Programs, Workshops, Events, 1977-1979, undated	Box 4	Folder 080
Programs, Workshops, Events, 1981-1984, undated	Box 4	Folder 081
Programs, Workshops, Events, 1985-1989, undated	Box 4	Folder 082
Programs, Workshops, Events, 1990-1997	Box 4	Folder 083
Programs, Workshops, Events, 2000-2008	Box 4	Folder 084
Publicity Seminar, 1984	Box 4	Folder 085
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Publicity Workshop, 1982, undated	Box 4	Folder 087
Publicity Workshop, 1983	Box 4	Folder 088
Publicity Workshop, 1984	Box 4	Folder 089
Publicity Workshop, 1986 April	Box 4	Folder 090
Publicity Workshop, 1986 October	Box 4	Folder 091

Scholarships, 1966, 1967, undated	Box 4	Folder 092
Scholarships, 1984-1986	Box 4	Folder 093
Scholarships, 1987	Box 4	Folder 094
Scholarships, 1988	Box 4	Folder 095
Scholarships, 1989	Box 5	Folder 096
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Scholarships, 1992	Box 5	Folder 099
Scholarships, 1993	Box 5	Folder 100
Scholarships, 1994	Box 5	Folder 101
Scholarships, 1995	Box 5	Folder 102
Scholarships, 1996	Box 5	Folder 103
Scholarships, 1997	Box 5	Folder 104
Scholarships, 1998	Box 5	Folder 105
Scholarships, 1999, undated	Box 5	Folder 106
Scholarships, 2000	Box 5	Folder 107
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Scholarships, 2003	Box 5	Folder 113
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Scholarships, 2006	Box 5	Folder 118

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Members, 1977-2007

Scope and Contents

The papers in Series 3, Members, (1977-2007), include correspondence pertaining to membership, annual membership directories that list members' names, contact information, and job title, and files documenting the payment of annual membership dues. It also has files on individual members. These files contain biographical information as well as examples of individual's work. This section is organized alphabetically by last name rather than chronologically. Also, in some cases, published articles were removed to the periodicals collection where they can be retrieved. Where this was the case, notes direct the researcher to periodicals.

Title/Description	Instances	
Correspondence, 1977-1978	Box 6	Folder 001
Correspondence, 1981-1997	Box 6	Folder 002
Correspondence, 1994-2004, undated	Box 6	Folder 003
Membership Directories, undated	Box 6	Folder 004
Membership Directories, 1962-1970	Box 6	Folder 005
Membership Directories, 1976-1977	Box 6	Folder 006
Membership Directories, 1979-1980	Box 6	Folder 007
Membership Directories, 1981	Box 6	Folder 008
Membership Directories, 1982	Box 6	Folder 009
Membership Directories, 1983	Box 6	Folder 010
Membership Directories, 1984	Box 6	Folder 011
Membership Directories, 1985	Box 6	Folder 012
Membership Directories, 1986	Box 6	Folder 013
Membership Directories, 1987	Box 6	Folder 014
Membership Directories, 1988	Box 6	Folder 015
Membership Directories, 1989	Box 6	Folder 016
Membership Directories, 1990-1991	Box 6	Folder 017
Membership Directories, 1992-1993	Box 6	Folder 018

Membership Directories, 1994	Box 6	Folder 019
Membership Directories, 1995	Box 6	Folder 020
Membership Directories, 1995-1996	Box 6	Folder 021
Membership Directories, 1996	Box 6	Folder 022
Membership Directories, 1997	Box 6	Folder 023
Membership Directories, 1998	Box 6	Folder 024
Membership Directories, 1999	Box 6	Folder 025
Membership Directories, 2000	Box 6	Folder 026
Membership Directories, 2001	Box 6	Folder 027
Membership Directories, 2002	Box 6	Folder 028
Membership Directories, 2003	Box 6	Folder 029
Membership Directories, 2004-2005	Box 6	Folder 030
Membership Dues, Renewals, undated	Box 6	Folder 031
Membership Dues, Renewals, 1980	Box 6	Folder 032
Membership Dues, Renewals, 1981	Box 6	Folder 033
Membership Dues, Renewals, 1982	Box 6	Folder 034
Membership Dues, Renewals, 1983	Box 6	Folder 035
Membership Dues, Renewals, 1984	Box 7	Folder 036
Membership Dues, Renewals, 1985	Box 7	Folder 037
Membership Dues, Renewals, 1986	Box 7	Folder 038
Membership Dues, Renewals, 1987	Box 7	Folder 039
Membership Dues, Renewals, 1988	Box 7	Folder 040
	Box 7	Folder 041
Membership Dues, Renewals, 1989	Box 7	Folder 042
	Box 7	Folder 043
Membership Dues, Renewals, 1990	Box 7	Folder 044
Membership Dues, Renewals, 1991	Box 7	Folder 045
Membership Dues, Renewals, 1992	Box 7	Folder 046
Membership Dues, Renewals, 1993	Box 7	Folder 047
Membership Dues, Renewals, 1994-1996	Box 7	Folder 048
Membership Dues, Renewals, 1997	Box 7	Folder 049
Membership Dues, Renewals, 1998	Box 7	Folder 050

Membership Dues, Renewals, 1999	Box 7	Folder 051
Membership Dues, Renewals, 2000	Box 7	Folder 052
Membership Dues, Renewals, 2001	Box 7	Folder 053
Membership Dues, Renewals, 2002	Box 7	Folder 054
Membership Dues, Renewals, 2003	Box 7	Folder 055
Membership Dues, Renewals, 2004-2006	Box 7	Folder 056
Membership Mailings, 1974-1979	Box 7	Folder 057
Membership Mailings, 1980-1987, undated	Box 7	Folder 058
Membership Mailings, 1995-1997, undated	Box 7	Folder 059
Membership Mailings, 2001-2002, undated	Box 7	Folder 060
Membership Mailings, 2006-2007, undated	Box 7	Folder 061
Members, Individual - A - B, 1988-2003, undated	Box 7	Folder 062
Members, Individual - C, 1989-2000, undated	Box 7	Folder 063
Members, Individual - Clark, 1985-2002	Box 8	Folder 064
Members, Individual - Cotting, 1981-2002, undated	Box 8	Folder 065
Members, Individual - D, 1984-2006, undated	Box 8	Folder 066
Members, Individual - E - G, 1983-2004, undated	Box 8	Folder 067
Members, Individual - H, 1991-2006, undated	Box 8	Folder 068
Members, Individual - K - L, 1991-2003, undated	Box 8	Folder 069
Members, Individual - M - O, 1989-2010, undated	Box 8	Folder 070
Members, Individual - Nieuwland, 1996, undated	Box 8	Folder 071
Members, Individual - P, 1985-2003, undated	Box 8	Folder 072
Members, Individual - Perry, 2000-2012	Box 8	Folder 073
Members, Individual - R, 1990, 2001-2004, undated	Box 8	Folder 074
Members, Individual - S - T, 2001, undated	Box 8	Folder 075
Members, Individual - U - Z, 1983-2011, undated	Box 8	Folder 076
Life Membership, 2001-2002, undated	Box 8	Folder 077
Questionnaires, 1983, undated	Box 8	Folder 078
Transition Committee Affiliation Questionnaire, 1993	Box 8	Folder 079
Membership Mailings, 2006 June-2007 May	Box 8	Folder 080
Membership Mailings, 2007 June-2008 May	Box 8	Folder 081
Membership Mailings, 2008 June-2009 May	Box 8	Folder 082

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Communications, 1951-2005

Scope and Contents

Series 4, Communications, (1951-2005), consists of MMW brochures and newsletters, as well as notes pertaining to the design and production of the newsletters along with mock-ups for some issues. Most of the brochures are undated. The earliest newsletters were apparently published irregularly and consisted of one or two typed pages of news that were mailed to members. The collection is spotty for newsletters from the first three decades. The Bulletin from July 1968 combines handwritten titles and typed columns of news and is titled "For the Record." By June of 1969, the organization boasted a more professional-looking publication that was titled "Speaking Out" and was published quarterly. The collection consists of only a few issues between 1969 and 1973. By April 1977, the next issue contained in the collection, the newsletter is simply called "Newsletter" and it documents a lack of interest on the part of members in the business of the organization, citing poorly attended workshops and programs. Its look is once again more homegrown rather than professional. Sometime in 1988, the newsletter became known as "The Maine Line." It was published bi-monthly, with occasional longer breaks in between issues. In the early 2000s, it once more became a quarterly publication. The Fall 2004 issue made note of the fact that most members were receiving the issue electronically, with a hard copy still being mailed to those members without email. (MMW's web site was launched 2002-2003.)

Title/Description	Instances	
Brochures, 1977, circa 1980s, undated	Box 9	Folder 001
Brochures, circa 1980s - 2000s, undated	Box 9	Folder 002
Brochures - Design, Edits, undated	Box 9	Folder 003
Graphics Thru the Years, undated	Box 9	Folder 004
Mailing Lists, 1981-1983, undated	Box 9	Folder 005
Newsletters, 1951-1959	Box 9	Folder 006
Newsletters, 1963-1969	Box 9	Folder 007
Newsletters, 1970-1977	Box 9	Folder 008
Newsletters, 1978-1979	Box 9	Folder 009
Newsletters, 1980	Box 9	Folder 010
Newsletters, 1981	Box 9	Folder 011
Newsletters, 1982	Box 9	Folder 012
Newsletters, 1983	Box 9	Folder 013
Newsletters, 1984	Box 9	Folder 014
Newsletters, 1985	Box 9	Folder 015
Newsletters, 1986	Box 9	Folder 016
Newsletters, 1987	Box 9	Folder 017
Newsletters, 1988	Box 9	Folder 018

Newsletters, 1989	Box 9	Folder 019
Newsletters, 1990	Box 9	Folder 020
Newsletters, 1991	Box 9	Folder 021
Newsletters, 1992	Box 9	Folder 022
Newsletters, 1993	Box 9	Folder 023
Newsletters, 1994	Box 9	Folder 024
Newsletters, 1995	Box 9	Folder 025
Newsletters, 1996	Box 9	Folder 026
Newsletters, 1997	Box 9	Folder 027
Newsletters, 1998	Box 9	Folder 028
Newsletters, 1999	Box 9	Folder 029
Newsletters, 2000	Box 9	Folder 030
Newsletters, 2001	Box 9	Folder 031
Newsletters, 2002	Box 9	Folder 032
Newsletters, 2003	Box 10	Folder 033
Newsletters, 2004	Box 10	Folder 034
Newsletters, 2005	Box 10	Folder 035
Newsletters - Notes, Back-Ups, etc., undated	Box 10	Folder 036
Newsletters - Notes, Back-Ups, etc., 1982	Box 10	Folder 037
Newsletters - Notes, Back-Ups, etc., 1983	Box 10	Folder 038
Newsletters - Notes, Back-Ups, etc., 1984	Box 10	Folder 039
Newsletters - Notes, Back-Ups, etc., 1985, undated	Box 10	Folder 040
Newsletters - Notes, Back-Ups, etc., 1986	Box 10	Folder 041
	Box 10	Folder 042
Newsletters - Notes, Back-Ups, etc., 1987, undated	Box 10	Folder 043
Newsletters - Notes, Back-Ups, etc., 1988, undated	Box 10	Folder 044
Newsletters - Notes, Back-Ups, etc., 1989	Box 10	Folder 045
Newsletters - Notes, Back-Ups, etc., 1994, undated	Box 10	Folder 046
Newsletters - Notes, Back-Ups, etc., 1995, undated	Box 10	Folder 047
Newsletters - Notes, Back-Ups, etc., 1996, undated	Box 10	Folder 048
Newsletters - Notes, Back-Ups, etc., 2000-2003	Box 10	Folder 049
NFPW Leader Letter, 1982-1988	Box 10	Folder 050

Stationery Samples, undated	Box 10	Folder 051
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Financial, 1967-2004

Scope and Contents

Series 5, Financial (1967-2004), consists of bank statements, budgets, receipts, ledgers, and tax statements that document the organization's financial state through the years.

Title/Description	Instances	
Bank Deposit Tickets, 1984-1986	Box 11	Folder 001
Bank Deposit Tickets, 1987-1989	Box 11	Folder 002
Bank Deposit Tickets and Registers, 1996-1998	Box 11	Folder 003
Bank Deposit Tickets and Transaction Receipts, 1998-2002	Box 11	Folder 004
Bank Deposit Tickets and Transaction Receipts, 2000-2001	Box 11	Folder 005
Bank Deposit Tickets, 2006	Box 11	Folder 006
Bank Statements, 1986-1987	Box 11	Folder 007
Bank Statements, 1997	Box 11	Folder 008
Bank Statements, 1998	Box 11	Folder 009
Bank Statements, 1999	Box 11	Folder 010
Bank Statements, 2000	Box 11	Folder 011
Bank Statements, 2001	Box 11	Folder 012
Bank Statements, 2002	Box 11	Folder 013
Bank Statements, January 2004	Box 11	Folder 014
Budgets, 2000-2004	Box 11	Folder 015
Certificate of Deposit and Savings Account, 1998-2000	Box 11	Folder 016
Deposit Report, 2000	Box 11	Folder 017
IRS Paperwork, 1990-1999, undated	Box 11	Folder 018
Ledger, 1967-1976	Box 11	Folder 019
Ledger, 1976-1980	Box 11	Folder 020
MetLife Financial Planning Materials, undated	Box 12	Folder 021
Official Account Certificate, 2002	Box 12	Folder 022
Receipts, 1999	Box 12	Folder 023
Receipts, 2000	Box 12	Folder 024

	Box 12	Folder 025
Receipts, 2002	Box 12	Folder 026
Reports, Budgets, Receipts, 1975-1978	Box 12	Folder 027
Reports, Budgets, Receipts, 1983-1989, undated	Box 12	Folder 028
NFPW Budget, 1988-1989	Box 12	Folder 029
Reports, Budgets, Receipts, 1990-1993	Box 12	Folder 030
Reports, Budgets, Receipts, 1993-1996	Box 12	Folder 031
Reports, Budgets, Receipts, 1997-1999	Box 12	Folder 032
Reports, Budgets, 2000-2002	Box 12	Folder 033
Reports, Budgets, 2002-2004	Box 12	Folder 034
	Box 12	Folder 035
Tax Statements, 1990-2000	Box 12	Folder 036
Treasurer's Materials, 1985-1990, undated	Box 12	Folder 037
Treasurer's Report Forms, 1993-1996	Box 12	Folder 038

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Publications, 1997-2011

Scope and Contents

Series 6, Publications, (1997-2011), contains work published by Maine Media Women as an organizational entity. MMW created a 50th Anniversary video on the history of the organization that was researched and produced by MMW member Jude Stone. This series contains the two videotapes as well as Jude Stone's research, correspondence, and production notes. MMW also published an anthology of writings by members called "Jump Lines." This series contains Katy Perry's notes about this work. The series also contains papers that document two ideas that never materialized.

Title/Description	Instances	
"50 Years -- Reflections and Celebrations", 2001, undated	Box 13	Folder 001
	Box 13	Folder 002
	Box 13	Folder 003
	Box 13	Folder 004
"Jump Lines", 2010-2011	Box 13	Folder 005
"They Never Made the Five O'Clock News", 1997	Box 13	Folder 006
Proposal to Maine Public Broadcasting, 2002	Box 13	Folder 007

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Scrapbooks, clippings and photographs, 1952-2012

Scope and Contents

Series 7, Scrapbooks, Clippings, and Photographs (1952-2012), consists of the newspaper clippings and scrapbooks that members of the organization collected and compiled over the years. Clippings were photocopied and organized chronologically. Several scrapbooks were disbound because of the poor quality of the pages and were photocopied onto acid-free paper. Loose materials between pages of the scrapbooks were removed and rehoused. The materials in this collection document events organized by MMW as well as people (officers and members) affiliated with the organization.

Title/Description	Instances	
Clippings, undated	Box 14	Folder 001
Clippings, 1976-1979	Box 14	Folder 002
Clippings, 1980-1982	Box 14	Folder 003
Clippings, 1983-1985	Box 14	Folder 004
Clippings, 1986-1989	Box 14	Folder 005
Clippings, 1990-1992	Box 14	Folder 006
Clippings, 1993-1996	Box 14	Folder 007
Clippings, 1997-1999	Box 14	Folder 008
Clippings, 2000-2004	Box 14	Folder 009
Clippings, 2006-2008	Box 14	Folder 010
Clippings, 2008 June-2009 May	Box 14	Folder 011
Clippings, 2011-2012	Box 14	Folder 012
Clippings - Bath/Brunswick Chapter, 1999-2001, undated	Box 14	Folder 013
Clippings - From Sherry H., 1997-2003	Box 14	Folder 014
Clippings - Miscellaneous, 1984-2001, undated	Box 14	Folder 015
Scrapbook #1, 1951-1969	Box 14	Folder 016
Materials from Scrapbook #1, 1951-1969	Box 14	Folder 017
	Box 14	Folder 018
	Box 14	Folder 019
	Box 14	Folder 020
Material from Scrapbook #2, 1952-1969	Box 14	Folder 021
	Box 14	Folder 022
Scrapbook #3, 1969-1977	Box 14	Folder 023

	Box 14	Folder 024
	Box 14	Folder 025
	Box 14	Folder 026
Scrapbook #4, 1981-1991	Box 14	Folder 027
Scrapbook #5, 1984-1991	Box OVS 1	Folder 028
Materials from Scrapbook #5, 1984-1991	Box 14	Folder 029
Negatives: Meeting in Vermont, undated	Box 15	Folder 030
Photos and Negatives from Mary Dyer's Collection, 1991-1993, undated	Box 15	Folder 031
Photos of Unidentified People and Events, undated	Box 15	Folder 032
Photos of Members and Events, undated	Box 15	Folder 033
	Box 15	Folder 034
Photos of Members and Events, 1968-1988	Box 15	Folder 035
Photos of MMW Members at NFPW Events, 1982-1988	Box 15	Folder 036
Photos of Members and Events, 1990-1993	Box 15	Folder 037
Photos of Annual Meeting at Northern Pines, circa 1993	Box 15	Folder 038
Photos of Members and Events, 1996-1997	Box 15	Folder 039
Photos of Presidents Award, 1997	Box 15	Folder 040
Photos of Fall Conference, 1997	Box 15	Folder 041
Photos of Members and Events, 1998	Box 15	Folder 042
Photos of Annual Meeting at Maple Hill, 1999	Box 15	Folder 043
Photos of Members and Events, 1999	Box 15	Folder 044
Photos of Members and Events, 2000-2002	Box 15	Folder 045
Photos of Trip to Monhegan, 2001	Box 15	Folder 046
Photos of Terry Dodge, Mary Dyer, Katy Perry, 2001, undated	Box 15	Folder 047
Photo of Arley Clark, 2003	Box 15	Folder 048
Photos from History Workshop, 2003	Box 15	Folder 049

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