



ArchivesSpace

## Bond, Richard, Dean of the College records

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Describing Archives: A Content Standard

Westbrook College History Collection

Abplanalp Library  
University of New England  
716 Stevens Avenue  
Portland, Maine 04103

[rgray@une.edu](mailto:rgray@une.edu)

URL: <http://www.une.edu/wchc>

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## Summary Information

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<b>Repository:</b>	Westbrook College History Collection
<b>Title:</b>	Richard Bond, Dean of the College records
<b>ID:</b>	304
<b>Date [inclusive]:</b>	1940-1980
<b>Date [bulk]:</b>	1960-1980
<b>Physical Description:</b>	3 Cubic Feet 3 records cartons
<b>Language of the Material:</b>	English
<b>Mixed Materials [Box]:</b>	1
<b>Mixed Materials [Box]:</b>	2
<b>Mixed Materials [Box]:</b>	3

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## Biographical / Historical

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Dean Richard Bond, 1917-2012, was a native of Portland, Maine. He was appointed Director of Admissions and Professor of English Literature at Westbrook College in 1953. In 1956 he became Acting Dean of the College and in 1957 Dean of the College. Aside from his work in the Westbrook College administration Dean Bond was an accomplished writer and poet.

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## Scope and Contents

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The Dean of the College, Richard Bond records are made up of Alphabetically arranged subject files dating from 1940 to 1980, bulk 1960-1980. Files include correspondence, memoranda, reports, and meeting minutes.

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## Administrative Information

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### Publication Statement

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## Collection Inventory

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Title/Description	Instances	
Academic Warnings, 1970-1979	Box 1	Folder 1

Accreditation		
Title/Description	Instances	
Dental Hygiene Program, 1977-1979	Box 1	Folder 2
Medical Assistant Program, 1977-1979	Box 1	Folder 3
Medical Technology Program, 1961, 1974	Box 1	Folder 4
New England Association of Colleges and Secondary Schools, 1969-1974, 1980	Box 1	Folder 5

Nursing Program, 1973-1979	Box 1	Folder 6
<a href="#">^ Return to Table of Contents</a>		
Administrative Conference, 1976-1978	Box 1	Folder 7-8
Advanced Placement, 1972	Box 1	Folder 9
Baldrige Reading and Study Skills, Inc. , 1974-1975	Box 1	Folder 10
Barr, George, 1973	Box 1	Folder 11
Becker Junior College, 1971-1976	Box 1	Folder 12
Bingham Foundation Grants, 1977-1980	Box 1	Folder 13-15
<b>Biographical / Historical</b>		
Bingham Foundation Grants were awarded to faculty for enrichment and professional development.		
Board of Trustees: Meeting Minutes, 1974-1980	Box 1	Folder 16, 16a, 16b
<b>Budgets, 1961-1979</b>	Box 1	Folder 16c-23
<b>Scope and Contents</b>		
The Budgets series is made up of budget proposals from each department. The budgets are foldered and arranged by year.		
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Bus, 1975	Box 1	Folder 24
Business Education Department, 1969-1978	Box 1	Folder 25-26
Business Office: Student Insurance and Minimum Wage, 1979-1980	Box 1	Folder 27
College Level Exams Program (CLEP), 1973-1974	Box 1	Folder 28
Continuing Education Division (CED), 1980	Box 1	Folder 29
Convocation, 1967-1973	Box 1	Folder 30
Counseling, 1963-1966	Box 1	Folder 31
Dean's List, 1965-1980	Box 1	Folder 32
Dental Consultants, 1961-1974	Box 1	Folder 33
Dental Hygiene Program, 1962-1979	Box 2	Folder 1-3
Department Correspondence, 1979-1980	Box 2	Folder 4
Department of Education (State), 1970-1973	Box 2	Folder 5

Departmental Annual Reports, 1972-1976	Box 2	Folder 6-10
Eldercenter, 1978-1979	Box 2	Folder 11
Elderhostel, 1976-1979	Box 2	Folder 12
Exam Schedules, 1960-1975	Box 2	Folder 13
Faculty Appointments, 1980	Box 2	Folder 14
Faculty Evaluations, 1978-1979	Box 2	Folder 15
Faculty Follies, 1956-1957, 1961	Box 2	Folder 16

## Faculty Senate

Title/Description	Instances	
Academic Affairs Committee, 1972-1976	Box 2	Folder 17
Academic Operations Committee, 1973-1977, 1980	Box 2	Folder 18-19
Academic Standing Committee, 1966	Box 2	Folder 20
Affirmative Action Committee, 1971-1979	Box 2	Folder 21
Futures Committee, 1977-1979	Box 2	Folder 22
Independent Study Committee, 1968-1972	Box 2	Folder 23
Professional Affairs Committee, 1971-1974	Box 2	Folder 24
College Council, 1973-1977	Box 2	Folder 25
Gulick Conference, 1976	Box 2	Folder 26

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Fashion and Merchandising: 4 Year, 1975	Box 2	Folder 27
Financial Aid, 1980	Box 2	Folder 28
Fund for the Improvement of Post Secondary Education, 1980	Box 2	Folder 29
Humanities Department, 1973-1974, 1980	Box 2	Folder 30
Library, 1979-1980	Box 2	Folder 31
Library Technology Program, 1971-1973	Box 2	Folder 32
Management Assistant Center, 1973	Box 2	Folder 33
Medical Assistant Advisory Board, undated	Box 2	Folder 34
Medical Assistant Program, 1972-1974	Box 2	Folder 35
Medical Technology Affiliations, 1961-1976	Box 2	Folder 36
Medical Technology Committee, 1974-1975	Box 3	Folder 1
New England Junior College Council Newsletter , 1975	Box 3	Folder 2

Nursing Education Coordinating Committee, 1968-1974	Box 3	Folder 3
Nursing, 1965-1975	Box 3	Folder 4-9
Personal, 1959-1978	Box 3	Folder 10
Physical Education, 1971-1972	Box 3	Folder 11
Position Descriptions, 1979	Box 3	Folder 12
Project Outreach, 1978	Box 3	Folder 13
Proposed New Courses, 1979	Box 3	Folder 14
Proposed Programs of Study, 1973-1980	Box 3	Folder 15-17
Recreational Leadership Curriculum, 1974-1975	Box 3	Folder 18
Retailing, 1972-1974	Box 3	Folder 19
Science Department, 1971-1972	Box 3	Folder 20
Social Studies, 1970-1973	Box 3	Folder 21
Space Needs, 1980	Box 3	Folder 22
Speeches, 1963, 1975	Box 3	Folder 23
Student Absences, 1975	Box 3	Folder 24
Student Council, 1940-1978	Box 3	Folder 25-27
Surveys, 1972-1978	Box 3	Folder 28
Three-Year Baccalaureate, 1973	Box 3	Folder 29
United Way Fund, 1975	Box 3	Folder 30