



ArchivesSpace

## Treasurer records, 1890-1974

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Describing Archives: A Content Standard

Westbrook College History Collection

Abplanalp Library  
University of New England  
716 Stevens Avenue  
Portland, Maine 04103  
[rgray@une.edu](mailto:rgray@une.edu)  
URL: <http://www.une.edu/wchc>

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## Summary Information

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<b>Repository:</b>	Westbrook College History Collection
<b>Title:</b>	Treasurer
<b>ID:</b>	400
<b>Date [inclusive]:</b>	1890-1974
<b>Physical Description:</b>	10 linear feet 1 records carton, 1 document case, 101 volumes
<b>Language of the Material:</b>	English

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## Administrative Information

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### Publication Statement

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### Access

Collection is open for research.

### Publication Rights

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## Collection Inventory

### Volumes, 1890-1974

Physical Description: 9 linear feet 101 volumes, 1 document case

#### Scope and Contents

The volumes series is made up of 4 types of volumes Journals, Ledgers, and Trial Balances. The Journals include 101 volumes dated 1890-1974. There are primarily 3 types of Journals: Accounts Payable, Accounts Receivable, and Cash Books. Journals' entries are arranged chronologically. There are 12 volumes of Ledgers dated 1890-1964. Ledgers' entries are arranged by account name. Also included in the Volumes series are 2 Trial Balance volume dated 1903-1905 and 1929-1931 as well as a folder of loose journal pages.

volume 1

volume 2

volume 3

volume 4

volume 5

volume 6

volume 7

Volume 8

Volume 9

volume 10

Volume 11

volume 12

Volume 13

Volume 14

Volume 15

volume 16

Volume 17

Volume 18

volume 19

volume 20

volume 21

Volume 22

Volume 23

volume 24

Volume 25

Volume 26

Volume 27

Volume 28

Volume 29

Volume 30

Volume 31

Volume 32

Volume 33

Volume 34

Volume 35

volume 36

Volume 37

Volume 38

Volume 39

Volume 40

**Tuition Bills, 1853-1900**

Box 1

Folder 1 - 5

Physical Description: .1 linear feet 5 folders

**Scope and Contents**

Bills dated 1853, 1879, 1880, 1897, and 1900.

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**Ginn Estate, 1915-1966**

Box 1

Folder 6 - 25

Physical Description: .25 linear feet 20 folders

**Scope and Contents**

The Ginn Estate series contains records relating to the fund given to Westbrook Seminary by Edwin Ginn and its management.

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**Reports, 1921-1971**

Box 1

Folder 26 -  
49

Physical Description: .25 linear feet

**Scope and Contents**

The reports series contains a variety of types of reports including Reports to the Board of Trustees, Long Range Plans, Fund Raising Survey Reports, and Audit Reports.

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**Budget, 1964-1967**

Box 1

Folder 50 -  
54

Physical Description: .1 linear feet 5 folders

**Scope and Contents**

The Budget series covers two fiscal years 1964-65 and 1966-67.

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**Alphabetical File, 1937-1973**

Box 1

Folder 55 -  
56

Physical Description: .1 linear feet 1 binder

## Scope and Contents

The Alphabetical File contains primarily correspondences relating to various funds, bequests, and gifts to the college.

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## Mortgages, Claims, and Deeds, 1915-1971

Box 1

Folder 57 -  
74

Physical Description: .25 linear feet 18 folders

### Scope and Contents

This series contains records relating to Mortgages, Claims and Deeds and the records remain grouped as they were found. Folder titles include, Mortgages, Georges Valley Railroad, Union Mutual Life Insurance, and First Universalist Church of Portland.

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