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Alumni Affairs, 1858-2000

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Westbrook College History Collection

Abplanalp Library
University of New England
716 Stevens Avenue
Portland, Maine 04103
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URL: <http://www.une.edu/wchc>

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Summary Information

Repository:	Westbrook College History Collection
Title:	Alumni Affairs
ID:	510
Date [inclusive]:	1858-2000
Physical Description:	3 linear feet
Language of the Material:	English

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Administrative Information

Publication Statement

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Access

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Collection Inventory

Publications, 1930-1997

Physical Description: 3 linear feet 2 records cartons, 7 volumes

Scope and Contents

The publications series includes magazines entitled "Alumnae (later Alumni) News" dated 1930-1997, Alumni newsletters, Development reports, and one volume of the Alumni Directory dated 1990.

Title/Description	Instances	
Alumni News, 1930-1997	Box 1	
<u>Physical Description</u> : 2 linear feet 2 records cartons	Box 2	
Biographical / Historical	volume 1	
The Alumni News went through several name changes over the twentieth century. Until at least Spring 1974 it was known as the Alumnae News, because of the gap in issues between 1974 and 1980 the exact date of the transition is unknown. From Fall 1980 to the Spring/Summer 1985 it was called the Westbrook College Alumni News and Views and from Fall 1985 to Summer 1997 as the Westbrook College Alumni Magazine.	Volume 2	
	Volume 3	
	volume 4	
	Volume 5	
	Volume 6	
Alumni Newsletters, 1974, 1985	Box 2	
Arrangement		
The two issues of the Alumni Newsletter have been left in their original arrangement, interfiled into the Alumni News files.		
Development Reports, 1983, 1989-1990	Box 2	
Arrangement		
The Development Reports have been left in their original arrangement, interfiled into the Alumni News files.		
Alumni Directory, 1990	Box 2	Volume 7

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Alumni Association Files, 1858-2012 (1958-2000)

Scope and Contents

The Alumni Association files include records created by the Alumni Association as well as records added at a later date by Westbrook College History librarians. The series includes records relating to the administration of

the Alumni Association, ephemera collected from various alumni events including reunions, and files on specific alumni.

Title/Description	Instances
Honorary Alumni, 1946-1994	Box 3
Westbrook College Traditions: School Songs, undated	Box 3
"Origins of Old Sem" by Dora Wish, undated	Box 3
Alumni Association Presidents 1946-1995, 1995	Box 3
Massachusetts, 1957	Box 3
Penobscot Valley Club, 1963-1964	Box 3
Board of Directors Meeting 3-15-69, 1969	Box 3
Meetings and Reports 1960s and 1970s, 1970	Box 3
Annual Awards Luncheon, 1970	Box 3
A Proposed Revised Constitution and By-Laws, 1973	Box 3
Memo Re: Publications 2-5-75, 1975	Box 3
Commencement Week Schedule, circa 1880	Box 3
Record Book I, 1872-1913	Box 3
Social Reunion Dance Cards, undated, 1880	Box 3
Dance Cards, 1878-1884	Box 3
Souvenir of the 50th Reunion of the Class of 1845, 1895	Box 3
Clippings: "Westbrook Seminary Days", 1905	Box 3
1st Annual Dinner 2-3-1882, 1882	Box 3
Annual Fund Brochures, undated, 1966-1984	Box 3
Leadership Conference, 1980-1996	Box 3
Members and Class Lists, 1865-198?	Box 3
Class of 1937, undated	Box 3
Class of 1963: Prophecy, 1963	Box 3
Receipts, 1990	Box 3
Alumni Files, undated, 1926-2012	Box 3
Title/Description	Instances
Bailey, Frank Linwood '01, 1961	Box 3
Bailey, Joan Bourke '47, 1972	Box 3
Brown, W.C. '04, undated	Box 3

Cate, Philip Harding '22, undated	Box 3
Cummings, Tate, undated	Box 3
Foote, Anne '38, 2005, 2012	Box 3
Ginn, Edwin class of 1858, 1862-2006	Box 3
Hall, Marjorie Clarke '42, 1941-1962	Box 3
Langlin, Patricia Hayden '44, 2008	Box 3
Lazette, Gretchen '71, 2007	Box 3
Leighton, Dawn, undated	Box 3
Lowd, Dorothy Jean '16, undated	Box 3
Noble, Adrien Arthur '23, undated	Box 3
Richmond, Barbara Lord '37, undated, 1943, 1945	Box 3
Rolfe, Clara Pitman '00, undated	Box 3
Sewall, Louise Weston '04, 1993, 2003	Box 3
Shannon, Dr. William Cummings Class of 1868, undated	Box 3
Shaw, Marguerite '37, 1962-1983	Box 3
Smith, Katherine Stevens, undated	Box 3
Smith, Payson Class of 1893, 1969	Box 3
Trappan, Grace, 1998	Box 3
Van Namee, Joan Jordan '43, 2006	Box 3
White, Ellen Gould Harmon Class of 1839, 2005	Box 3
Withee, Lois '40, 2000	Box 3
Clippings, undated, 1960-1982	Box 3
Biographical Information and Obituaries, undated, 1957-1989	Box 3
Report, Developmental Period, undated, 1958-1964	Box 3
Report, Expansion Period, undated, 1964-1969	Box 3
Myron Hager Reception, 1982	Box 3
Reunions, 1955-2009	Box 3
Title/Description	Instances
Programs, 1955, 1958	Box 3
Invitations, 1959-1970	Box 3
General File, 1958-1984	Box 3
Guest Book, 1972-1976	Box 3

Correspondence, Agendas, and Newsletters, 1986-1990	Box 3
Agenda and Songs, 1974	Box 3
Annual Awards Luncheon, 1981	Box 3
Class of '39 50th Reunion, 1989	Box 3
Brochures, 1958-1991	Box 3
Yearly file, 1991-2009	Box 3
Alumni Activities, 2003	Box 3
Joni G. McNutt Reception, 1993	Box 3
Tower Award, 1961	Box 3
Class of '39 Bank Passbook, 1959-1964	Box 3
Alumni Activities, 1997, 1997	Box 3
Board of Directors, 2008	Box 3

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Alumni Cards, 1862-1939

Physical Description: 1 linear feet 6 card file boxes

Title/Description	Instances
Class Cards, undated	Box 4
Former Teachers, undated, 1926-1931	Box 4
Westbrook Seminary Alumni Association Associate Membership Cards, 1931	Box 4
Deceased Alumni Cards, 1920-1933	Box 4
Registration Cards, Commemoration Day, June 29, 1931, 1931	Box 5
Alumni Address Cards, R-Z, undated	Box 5
Unknown Former Students, undated	Box 6 Box 7
Attendees and Friends, undated	Box 8
Dues Cards, 1880-1939	Box 9

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Alumni Office Bibles, 1946-1974 (1972-1974)

Physical Description: 1.25 linear feet 1 records carton, 1 document case

Scope and Contents

The Alumni Office Bible series contains records originally contained within binders. The binders include sections titled Alumnae Weekend, Annual Fund, Board of Directors, Clubs, Leadership Conference, Secretaries, Miscellaneous, and Alumnae in Admissions. Other binders include those dedicated to records of the Alumnae Association, Mailing samples, and Reference Materials.

Title/Description	Instances	
Records of Meetings of the General Alumnae Association, 1946-1969 <u>Physical Description:</u> 3 folder	Box 10	Folder 1 - 3
Annual Fund, 1969-1970	Box 10	Folder 4
1969-1970	Box 10	Folder 5 - 6
1970-1971	Box 10	Folder 7
1971-1972	Box 10	Folder 8 - 9
1972-1973 <u>Physical Description:</u> 8 folder	Box 10	Folder 10 - 17
1973-1974 <u>Physical Description:</u> 8 folder	Box 10	Folder 18 - 25
1974-1975	Box 10	Folder 26 - 27
1979-1980 <u>Physical Description:</u> 7 folder	Box 11	Folder 1
1979-1980 <u>Physical Description:</u> 7 folder	Box 11	Folder 2 - 8
1980-1981, 1983 <u>Physical Description:</u> 5 folder	Box 11	Folder 9
Reunion Mailings, 1980-1982 <u>Physical Description:</u> 2 folder	Box 12	Folder 1 - 4
Reunion Mailings, 1980-1982 <u>Physical Description:</u> 2 folder	Box 12	Folder 5 - 6
Reference Material, 1975-1980 <u>Physical Description:</u> 8 folder	Box 12	Folder 7 - 14

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Fundraising, 1961-1976

Box 13

Physical Description: 1 Cubic Feet 1 records carton (40 folders)

Scope and Contents

The Fundraising series primarily contains records relating to the Annual Fund and to Advanced Giving by Parents, Alumni,

Trustees and Business. These include correspondence, reports, and ephemera.

Arrangement

The folders in the Fundraising series are arranged in chronological order approximately by academic year.

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