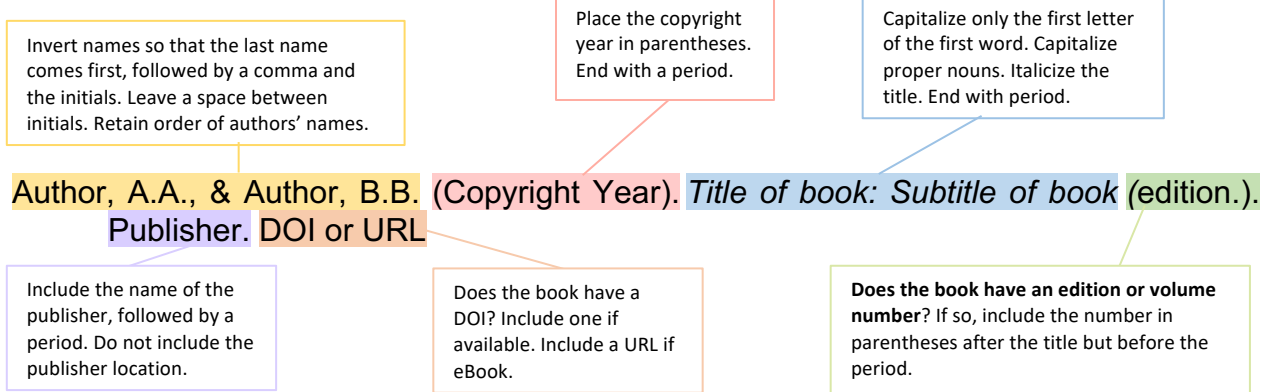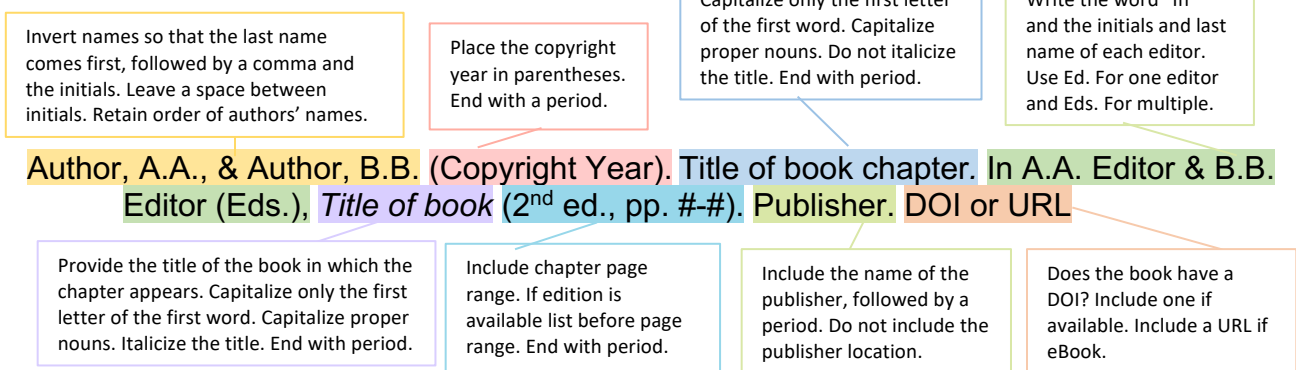# APA Style Quick Reference Guide

The following examples are based on the style recommended in the *Publication Manual of the American Psychological Association,* **Seventh Edition**.
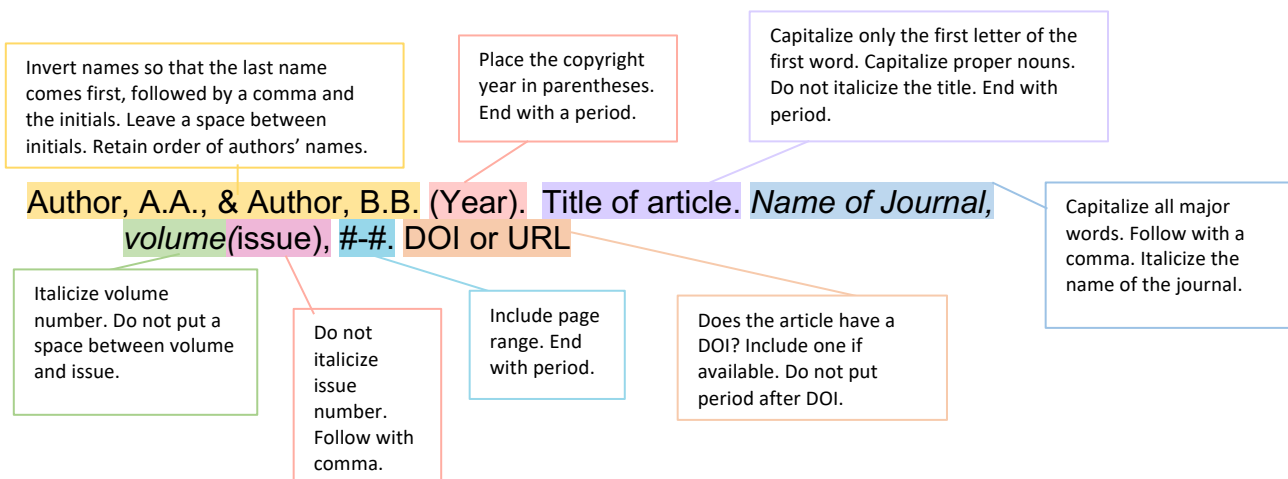
BOOK

Invert names so that the last name comes first, followed by a comma and the initials. Leave a space between initials. Retain order of authors' names.

Place the copyright year in parentheses. End with a period.

Capitalize only the first letter of the first word. Capitalize proper nouns. Italicize the title. End with period.

Author, A.A., & Author, B.B. (Copyright Year). *Title of book: Subtitle of book* (edition.). Publisher. DOI or URL

Include the name of the publisher, followed by a period. Do not include the publisher location.

Does the book have a DOI? Include one if available. Include a URL if eBook.

Does the book have an edition or volume number? If so, include the number in parentheses after the title but before the period.

CHAPTER IN AN EDITED BOOK

Invert names so that the last name comes first, followed by a comma and the initials. Leave a space between initials. Retain order of authors' names.

Place the copyright year in parentheses. End with a period.

Capitalize only the first letter of the first word. Capitalize proper nouns. Do not italicize the title. End with period.

Write the word "In" and the initials and last name of each editor. Use Ed. For one editor and Eds. For multiple.

Author, A.A., & Author, B.B. (Copyright Year). Title of book chapter. In A.A. Editor & B.B. Editor (Eds.), *Title of book* (2nd ed., pp. #-#). Publisher. DOI or URL

Provide the title of the book in which the chapter appears. Capitalize only the first letter of the first word. Capitalize proper nouns. Italicize the title. End with period.

Include chapter page range. If edition is available list before page range. End with period.

Include the name of the publisher, followed by a period. Do not include the publisher location.

Does the book have a DOI? Include one if available. Include a URL if eBook.

ONLINE JOURNAL ARTICLE

Invert names so that the last name comes first, followed by a comma and the initials. Leave a space between initials. Retain order of authors' names.

Place the copyright year in parentheses. End with a period.

Capitalize only the first letter of the first word. Capitalize proper nouns. Do not italicize the title. End with period.

Author, A.A., & Author, B.B. (Year). Title of article. *Name of Journal, volume(*issue), #-#. DOI or URL

Italicize volume number. Do not put a space between volume and issue.

Do not italicize issue number. Follow with comma.

Include page range. End with period.

Does the article have a DOI? Include one if available. Do not put period after DOI.

Capitalize all major words. Follow with a comma. Italicize the name of the journal.

ONLINE VIDEO

Invert names so that the last name comes first, followed by a comma and the initials. If no author, use name of

Place the copyright year in parentheses. End with a period.

Capitalize only the first letter of the first word. Capitalize proper nouns. Do not italicize the title. End with period.

Author, A.A. (Date). Title of entry or article. In *Name of reference source*. Retrieved from complete URL

Write "Retrieved from" and include URL. Do not place a period after URL.

Write "In" and then the name of the encyclopedia. Follow with a period. Italicize the name of the website.

WEBSITE

Invert names so that the last name comes first, followed by a comma and the initials. Leave a space between initials. If no author, list name of company or government body.

Place the copyright year in parentheses. End with a period.

Capitalize only the first letter of the first word. Capitalize proper nouns. italicize the title. End with period.

Author, A.A., & Author, B.B. (Date). *Title of entry or article*. Name of Website. Retrieved Date, from URL

Only include a retrieved date if information is likely to change!

Write "Retrieved" and include access date. End with comma.

Write "from" and include URL. Do not place a period after URL.

Capitalize all major words. Follow with a comma. Do not italicize the name of the website.

IN TEXT CITATIONS

Single author	Last name followed by comma and year	(Johnson, 2022).
2 authors	Last names followed by comma and year. Use the ampersand (&) not "and"	(Thompson & Johnson, 2022).
3+ authors	List on the first author's name followed by "et al."	(Peters et al., 2023).

MULTIPLE AUTHORS (in references page)

Single author	Last name first, followed by first initial(s)
2 authors	List by their last names and initials. Separate author names with a comma. Use the ampersand (&) instead of "and."
3-19 authors	List by their last names and initials. Separate author names with a comma. Use the ampersand (&) instead of "and."
20+ authors	List by last names and initials; commas separate author names. After the first 19 authors' names, use an ellipsis in place of the remaining author names. Then, end with the final author's name (do not place an ampersand before it). There should be no more than twenty names in the citation in total.

Looking for more citation help? See our APA Citation Style Guide or Ask a Librarian for more assistance!